

Registration for the department of radiation security - LMC (Wannsee, C313)

HZB employee HZB guest

name: _____ titel: _____

forename: _____ department: _____

date of birth: _____ sex: male female divers

mandatory information for access to radiation protection controlled area (dosimeter duty):

place of birth: _____ name at birth: _____
 nationality(ies): _____ SSR-number: _____

information about employer (for guests):

name of employer (if University, name institute): _____

address of employer: _____

personal contact at employer (radiation protection commissioner / supervisor): _____

phone of personal contact: _____

residence information:

I will work in the following radiation protection areas of the HZB from _____ (dd.mm.yy)
 until _____ (dd.mm.yy):

BER II: neutron guide hall reactor hall
 experimental hall entire area
 radiation protection supervised area (i.a. roof, central room, exterior)

Accelerator: VICKSY / ATT entry only when system out of use

Other areas: radio-nuclide lab. Raum-Nr.: _____
 measuring lab. Raum-Nr.: _____
 radiation facility Raum-Nr.: _____
 x-ray lab. Raum-Nr.: _____
 radiation source Raum-Nr.: _____
 radioactive waste deposit

I already worked in radiation protection areas: from _____ until _____
 at (address): _____

By now I never worked in radiation protection areas.

	date	name	signature	phone at HZB
employee/guest	_____	_____	_____	_____
group leader/contact	_____	_____	_____	_____
if necessary different lab. manager	_____	_____	_____	_____

Strahlenschutz-Überwachung

Wird von der Personendosimetrie ausgefüllt !

Kategorie: A B keine beruflich exponierte Person

Personen von deutschen Firmen und Instituten

- Strahlenpass gültig bis _____
- SSRnr. siehe Vorderseite
- ggf. Strahlenpassnummer _____
- bei Kategorie A Datum der letzten SSU: _____
- Genehmigung nach § 25 StrlSchG
- Abgrenzungsvertrag
- amtliches Dosimeter
- Einverständniserklärung des Arbeitgebers

Personen von ausländischen Firmen und Instituten

- Strahlenpass oder ein vergleichbares Dokument Vordosisbescheinigung
- Einverständniserklärung des Gastes

Neuer Mitarbeiter

- SSRnr. siehe Vorderseite
- Strahlenpass vorhanden, gültig bis _____
- ggf. Strahlenpassnummer _____
- Vordosisbescheinigung notwendig liegt vor
- angefordert am _____
- bei: _____
- Strahlenschutzuntersuchung alle: _____ Monate; letzte SSU am _____

Datum: _____ Unterschrift (Personendosimetrie): _____

Information on the Processing of Personal Data according to section 13 of the General Data Protection Regulation (GDPR)

Dear visitor,

we appreciate your attendance at the Helmholtz-Zentrum Berlin. According to section 13 of the GDPR we are legally obligated to inform you in context with the data procession about the handling of these data.

Data Controller

The data controller within the meaning of Art. 4 (7) of the General Data Protection Regulation (GDPR) is

Helmholtz-Zentrum Berlin für Materialien und Energie GmbH
Hahn-Meitner-Platz 1, D-14109 Berlin.

You can contact the Data Protection Officer Mr. Boris Krause via telephone (030) 8062-42408 or E-Mail: datenschutz@helmholtz-berlin.de

Background and Purpose of Data Procession

Personal dosimetry processes personal data in the context of regulating access to radiation protection areas and monitoring body dose (when handling ionising radiation or radioactive substances). Legal basis for the data procession is Art. 6 (1) a), b) & c) GDPR, §167 ff. StrlSchG, §64 ff. StrlSchV, Internal Radiation Protection Regulations LMC, Radiation Protection Directive WCRC

Categories of personal data

To grant access to our premises the following categories of personal data will be processed immediately upon registration. Without the procession of these data access to the controlled areas of the HZB is not possible.

- | | |
|--|--|
| - First and last name, title | - Name, address and phone number of the employer |
| - Name at birth, date and place of birth | - Personal contact |
| - Sex | - Time of registration and deregistration |
| - Nationality | - Field(s) of activity at HZB (location, laboratory) |
| | - absorbed dose |

Additionally for activities with mandatory dosimeters

- | | |
|---------------------------|------------|
| - SSR Number | - Pre-dose |
| - Dose monitoring results | |

For the purpose of monitoring dose limits and compliance with radiation protection principles, personal data pursuant to §§168, 170 StrlSchG are transmitted to the radiation monitoring centre.

Storage Period

The data are deleted when the monitored person has reached or would have reached the age of 75, but at the earliest 30 years after termination of the respective employment.

Your Rights

If data processing has taken place, you can enforce the following rights:

- Right to information – Art. 15 GDPR
- Right to rectification – Art. 16 GDPR
- Right to erasure – Art. 17 GDPR
- Right to limitation of processing – Art. 18 GDPR
- Right to data transferability – Art. 20 GDPR
- Right of objection - Art. 21 GDPR

According to Art. 77 GDPR you have also the right to lodge a complaint with a supervisory authority if you consider that the processing of your personal data relating infringes the GDPR.